# DRAFT Rotherfield Greys – Parish Council Meeting Minutes
# 7.30pm, Monday 9th November 2026

**PRESENT:**
Cllr Nick Digby (Chair, ND), Cllr Susan Hems (Vice Chair, SH), Cllr Nicola Whittle (NW), Cllr Richard Ovey (RO), Annette Young (Clerk, AY), Members of the public x 5

**2026/11/01. APOLOGIES FOR ABSENCE:** Cllr John Hill (JH)

**2026/11/02. MEMBERS DECLARATIONS OF PERSONAL & PREJUDICIAL INTERESTS:** None.

**2026/11/03. CONFIRMATION OF THE MINUTES FROM 14th September 2026.**
The minutes were agreed as accurate and signed by the Chair.

**2026/11/04. MATTERS ARISING FROM PREVIOUS MINUTES:**

**a) Neighbourhood Plan.** Application form has been submitted and accepted. A meeting of the Working Group will be arranged once we have feedback and next details of next steps. Two more residents have shown interest in joining the Group.

**b) Phone boxes**. AA has completed the work on the Shepherds Green phone box and needs more supplies – paint, etc to refresh the phone box in the village. AY to order supplies.

**c) Replacement posts at War Memorial Site**. Deposit paid. Work will start shortly. AA to liaise with AF Jones for details.

**d) Roads.** A meeting was held at Bolts Cross recently between Stefan Gawrysiak , Jon Beale and residents – no update received yet.

**e) St Nicholas Church Tower repairs.** Awaiting appointment of builder and sourcing scaffolding.

**f) Greys Green signs.** No update – another sign has appeared. AY to contact SODC.

**g) 1894 Parish Council Minutes**. ND to pass onto Gillian Ovey.

**2026/11/05. OXFORDSHIRE COUNTY COUNCIL REPORT.** Not available

**2026/11/06. SOUTH OXFORDSHIRE DISTRICT COUNCIL REPORT.** Link to report on website **here.**

**2026/11/07. CHAIRS REPORT**. ND commented that there was a good turn out at the Remembrance Day service yesterday. However, there was a lot of passing traffic, which was very distracting.
ND also mentioned that, unfortunately, due to serious health issues, Councillor John Hill, will not be able to attend any further meetings. As JH has not attended a meeting for six months, a vacancy has now arisen. Parish Councillors agreed to co-opt Harrison Baker. Nominated by ND and seconded by SH. AY to inform the Elections office to confirm the process. AY also to arrange card and gift for John in recognition of his contribution to the community and Parish Council over many years.

**2026/11/08. CORRESPONDENCE.** Defibrillator at The Maltsters has been checked and updated.

**2026/11/09. FOOTPATHS:**
Images of the footpath signs have been received from Leedams. All Councillors approved and gave the go ahead.
The broken stile (Claire's gate) has been reported to the Chiltern Society, who are arranging repair.

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**2026/11/10.** **PUBLIC PARTICIPATION:** Mr and Mrs Bailey (residents) mentioned that they are moving away from Shepherds Green and this will be the last meeting they attend. ND thanked them both for their continuing support over many years, particularly for attending many meetings and giving feedback on behalf of residents.

**2026/11/11.** **PLANNING/ENFORCEMENT.**

**a) New applications**

**P26/S4203/LB** Listed Building Consent. New Farm Road From Gravel Hill To Broadplat House Badgemore Henley-on-thames RG9 4NX
Single storey extension with glass link & internal/external alterations. Parish Councillors have no comment to make. **Expiry Date 13 Nov 2026.**

**b) Applications under consideration**

**P25/S3988/RM** The Lamb Satwell RG9 4QZ
Reserved matters application for appearance, layout, scale, landscaping and details of SAP and external lighting following outline planning permission P24/S1450/O (Outline application for demolition of part of former pub and erection of a new dwelling and garage with all matters reserved except for access). End Consultation Period 30th January 2026. **No decision issued.**

**P25/S3662/FUL** Greys Green Farm Greys Green RG9 4QG
Replacement of existing roof tiles. **No decision Issued**

**P24/S3952/FUL** Highlands Park Highlands Lane Henley-on-Thames
Full planning application for a LEAP (Local Equipped Area of Play), car parking provision and toilets/storage building associated with use of the sports pitches, landscaping and associated infrastructure/engineering works. End Consultation Period 28th April 2025. No PC objections. **No decision Issued**

**P25/S0209/FUL** Highlands Park Highlands Lane Henley-on-Thames
Hybrid planning application consisting of: 1) A full planning application for residential and mixed use development comprising of 131 residential units(use class C3), community centre(use class F2) and flexible employment uses, landscaping, public open space, car parking, site access via Greys Road and Highlands Lane and all associated infrastructure/engineering works; and 2) Outline planning application (with all matters reserved) comprising land for a parks depot(use class sui generis), the relocation of the Chiltern Centre(use class C2), and land for up to 20 community land trust residential units. Target Decision 25th April 2025. **No decision Issued.** Amended plans 4 June – PC commented re increase of traffic through village. Section 106 Agreement requested. **This request has been refused.**

**c) Decisions Made**

**P26/S3746/HH** Astbury Satwell Close Rotherfield Greys Henley-on-Thames RG9 4QT
**Retropective Planning Permission Granted** 1**4 October 2026.**

**P26/S3016/HH** 3 Arrowfield Cottages Rotherfield Greys Henley-on-thames RG9 4QB
Demolition of existing side single storey extension and replacement/enlargement of side single storey extension. **Planning Permission Granted 6th October 2026**

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**2026/11/12. FINANCE**

**a) Income, Payments and Balances.** Signed as a true record and outstanding payments authorised.

**b) Review Internal Audit Final Report**. Councillors reviewed the final report and agreed with the comments.

**c) Budget monitoring.** Councillors reviewed payments and Income against budget and agreed all is on track.

**d) Additional Policies for consideration** – Freedom of Information (FOI) and Subject Access Request (SAR) Policies. Both policies were reviewed and adopted by all councillors.

**e) Community Infrastructure Levy (CIL).** £21370 has been held by SODC since 2022. Councillors to consider whether to collect the monies in April 2027 and allocate. Review at next meeting.

**2026/11/13. ANY OTHER BUSINESS.** – Parish Councillor vacancy. AY to notify Democratic Services and start process to co-opt a new Councillor in advance of the elections in May 2027.

**2026/11/14**. **2027 Meeting dates:**

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|---|---|
| January 11th | July 12th |
| March 1st | September 13th |
| May 10th | November 8th |

THE MEETING CLOSED AT 8.20pm

Next Meeting January 11th