

DRAFT Rotherfield Greys – Parish Council Meeting Minutes

7.30pm, Monday 9th March 2026

PRESENT:

Cllr Nick Digby (Chair, ND), Cllr Susan Hems (Vice Chair, SH), Cllr Nicola Whittle (NW), Cllr Richard Ovey (RO), Cllr John Hill (JO), Annette Young (Clerk, AY), OCC Cllr Stefan Gawrysiak (SG), SODC Cllr Jo Robb (JR), Members of the public x 2

2026/03/01. APOLOGIES FOR ABSENCE: Charlotte and Dennis Bailey

2026/03/02. MEMBERS DECLARATIONS OF PERSONAL & PREJUDICIAL INTERESTS: None.

2026/03/03. CONFIRMATION OF THE MINUTES FROM 12th January 2026.

The minutes were agreed as accurate and signed by the Chair.

2026/03/04. MATTERS ARISING FROM PREVIOUS MINUTES:

a) Phone boxes. Shepherds Green door to be painted in the Spring. Alex Angell will paint when the weather improves.

b) War Memorial.

- i) **Replacement posts** were discussed and estimates and examples shown. ND proposed and NW seconded that the wooden posts will be replaced with two in Portland stone and the colour will weather over time. AY to obtain quote and send to Councillors via email for approval and ordering. AA will install bases.
- ii) **Silhouette.** Further discussion about siting and storage. ND proposed and RO seconded to purchase two. AY to order.
- iii) **Planting** around the site. ND and AA to meet before final order is placed for shrubs. AA to order from Toad Hall for planting in Spring.
- iv) **Safety clothes/signs** for working on site. A-board signs and hi-viz jackets have been located in storage and will be passed to AA to use each time work is carried out. AY to order more gloves.

c) Roads. A meeting will be held on Friday 13th March. Jon Beale (OCC Senior Officer; Traffic & Road Safety), SG, ND and NW meeting to discuss issues and options.

d) St Nicholas Church Tower repairs. An estimate of £5460 has been received and approx £1000 has been donated following an appeal locally. All agreed that the Parish Council will make a donation to meet the shortfall. Awaiting scaffolding to be erected to enable full assessment to be carried out.

e) Greys Green signs. Some of the signs have been taken down and left on the verges. The advertising board remains. JR will contact National Trust (James Taylor) again as the verge belongs to NT. (Grey's Business Centre is owned by Petchey Holdings).

f) HART. The Highways Asset Response Team have confirmed they are unable to carry out work at present due to high volume of pothole repairs.

2026/03/05. OXFORDSHIRE COUNTY COUNCIL REPORT. SG confirmed the Highways Meeting on 13th March and work is being costed for the areas of road flooding already identified. He also noted two more areas of concern (Dog Lane/Greys Road junction and Broadplatt Lane junction with road to Henley). A report of the Fire Station Review is due shortly. The final decision of the local government reorganisation will be submitted in December. Full details [here](#).

2026/03/06. SOUTH OXFORDSHIRE DISTRICT COUNCIL REPORT.

JR emphasized the importance of Neighbourhood Plans and encouraged the Parish Council to take

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advantage of the assistance being offered by SODC. ND proposed and NW seconded that the Parish Council should adopt a NHP and also support Kidmore End Parish Council in their objection to the current appeal for planning on the SODC/Reading border (AY to get further details). Dumping of rubbish in the field next to Greys House was also mentioned. Recent photos should be sent to JR via Clerk and will be referred to SODC Planning Enforcement Team. Full SODC report [here](#):

2026/03/07. CHAIRS REPORT.

ND thanked Jo and Graham Duncan for organising the annual Village Spring Clean again and also everyone that helped make the event so successful. At least 30 people attended and were rewarded with refreshments after with the Duncans.

2026/03/08. **ROADS.** See 2026/03/04 c) above.

2026/03/09. CORRESPONDENCE.

Email from Kidmore End Parish Council Chair asking for support for planning application – see 2026/03/06 above.

2026/03/10. **FOOTPATHS:** Nothing to report.

2026/01/11. PUBLIC PARTICIPATION:

AA spoke about planting at War Memorial – see 2026/03/04 b) iii above

2026/01/12. PLANNING/ENFORCEMENT

a) New applications

[P25/S3988/RM](#) The Lamb Satwell RG9 4QZ

Reserved matters application for appearance, layout, scale, landscaping and details of SAP and external lighting following outline planning permission P24/S1450/O (Outline application for demolition of part of former pub and erection of a new dwelling and garage with all matters reserved except for access). End Consultation Period 30th January 2026. **JR will talk to Highmoor Parish Council. No decision issued.**

b) Applications awaiting decisions

[P25/S3662/FUL](#) Greys Green Farm Greys Green RG9 4QG

Replacement of existing roof tiles. **No decision Issued**

[P24/S3952/FUL](#) Highlands Park Highlands Lane Henley-on-Thames

Full planning application for a LEAP (Local Equipped Area of Play), car parking provision and toilets/storage building associated with use of the sports pitches, landscaping and associated infrastructure/engineering works. End Consultation Period 28th April 2025. No PC objections. **No decision Issued**

[P25/S0209/FUL](#) Highlands Park Highlands Lane Henley-on-Thames

Hybrid planning application consisting of: 1) A full planning application for residential and mixed use development comprising of 131 residential units (use class C3), community centre (use class F2) and flexible employment uses, landscaping, public open space, car parking, site access via Greys Road and Highlands Lane and all associated infrastructure/engineering works; and 2) Outline planning application (with all matters reserved) comprising land for a parks depot (use class sui generis), the relocation of the Chiltern Centre (use class C2), and land for up to 20 community land trust residential units. Target Decision 25th April 2025. **No decision Issued. Amended plans 4 June** – PC commented re increase of traffic through village. Section 106 Agreement requested. This request has been refused.

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c) Decisions Made

[P25/S3542/S73](#) Badgemore Park Golf Club Road From Gravel Hill To Broadplat House RG9 4NR
Variation of conditions 2 (Approved plans),4 (Arboricultural Method Statement),5 (Slab Level) and 10 (Parking) of planning application P21/S4715/FUL (Proposed extensions and alterations to clubhouse building to provide improved changing, fitness and social facilities (including improved changing and locker room facilities); new indoor swimming pool; enhancements to hard and soft landscaping). **Planning Permission on 13th February 2026**

[P26/S0091/NM](#) Badgemore Park Country Club Badgemore RG9 4NR
Non-material amendment to application ref P21/S4715/FUL - comprising removal of the word "indoor" from approved description of development. (Proposed extensions and alterations to clubhouse building to provide improved changing, fitness and social facilities (including improved changing and locker room facilities); new indoor swimming pool; enhancements to hard and soft landscaping). **Agreed on 10th February 2026.**

[P25/S3875/OH](#) National Trust Greys Court near Rotherfield Greys
6 Week Notice - Proposed works to alter the local electricity network. Grid Ref: 472846/183477. **Overhead Electricity Lines - No objection on 21st January 2026**

2026/03/13. FINANCE

- a) Income, Payments and Balances** – signed as a true record by Chair.
- b) Insurance.** Quotes not available until 30 days before renewal. This will be shared and agreed between Parish Councillors prior to next meeting and renewal on 1st June.
- c) CIL.** CIL money to be left with SODC.
- d) Information Commissioner's Office (ICO).** The Data Protection (Charges and Information) Regulations 2018 requires every organisation or sole trader who processes personal information to pay an annual data protection fee to the ICO, unless they are exempt. Rotherfield Greys Parish Councils is required to pay. All agreed (AY to set up DD).
- e) Internal Control Policy.** Reviewed and agreed by Councillors.
- f) Reserves Policy.** Updated and agreed by Councillors.
- g) IT Policy.** Reviewed and agreed by Councillors.
- h) Charity requests.** Requests from SCAS Charity, RDA and RBL agreed – details in 2026/03/13 a) above. Request from National Trust Archaeology Team for a small grant for storage boxes. All agreed in principal. ND to chase for details.

2026/03/14. ANY OTHER BUSINESS. None

THE MEETING CLOSED AT 8.40pm

Next Meeting 11th May Parish Council and Parish Meetings