

DRAFT Rotherfield Greys – Parish Council Meeting Minutes

7.30pm, Monday 8th September 2025

PRESENT:

Cllr Nick Digby (Chair, ND), Cllr Susan Hems (Vice Chair, SH), Cllr John Hill (JH), Cllr Nicola Whittle (NW), Cllr Richard Ovey (RO), Cllr Stefan Gawrysiak (OCC SG), Annette Young (Clerk, AY), Members of the public–2

- 2025/09/01. APOLOGIES FOR ABSENCE:** Charlotte & Dennis Bailey
- 2025/09/02. MEMBERS DECLARATIONS OF PERSONAL & PREJUDICIAL INTERESTS:** None
- 2025/09/03. CONFIRMATION OF THE MINUTES FROM 7th July 2025.** The minutes were agreed as accurate and signed by the Chair.
- 2025/09/04. MATTERS ARISING FROM PREVIOUS MINUTES:**
- a) Benches.** AA will send photos to AY once they are all in their final places, for the Asset Register.
 - b) Phone boxes.** Alex will fit the new light to the phone box in Shepherds Green. Zurich Insurance have agreed to pay for the damage to the phone box in the village. AY to order parts and give Henley Glass go-ahead to repair.
 - c) Roadside Memorial.** ND and AY to meet later this week to place marker for permanent memorial and inform Mrs Morina and Sheppard (stone mason). All councilors agreed that no more memorabilia to be placed at the site.
- 2025/09/05. OXFORDSHIRE COUNTY COUNCIL REPORT.** SG reported on latest developments at Highlands Farm and has been in touch with Highways Dept at OCC, to arrange a site visit to review further requests for chicanes in the village. Vehicle Activated Signs (VASs) at Broadplat turn and other sites in the parish are also being discussed.
- 2025/09/06. SOUTH OXFORDSHIRE DISTRICT COUNCIL REPORT.** Latest report covers new contact number for waste and recycling enquiries, Community Grants, IT update on Planning website and Local Government Reorganisation. Full SODC report [here](#):
- 2025/09/07. CHAIRS REPORT.** ND expressed his gratitude to the organising committee of the village fete which was very successfully held on Sunday 7th September at Greys Court. After a break in 2024, the fete has returned and was blessed with good weather and many visitors. Over £7500 was raised.
- 2025/09/08. ROADS.** Covered in OCC report above.
- 2025/09/09. CORRESPONDENCE.** Email from Charlotte Bailey regarding trees at Broadplat junction. Highways have acknowledged and agreed to monitor the area during their inspections.
- 2025/09/10. FOOTPATHS:** Nothing new to report.
- 2025/09/11. PUBLIC PARTICIPATION:** No further comments.
- 2025/09/12. PLANNING/ENFORCEMENT**
- a) New applications**
 - [P25/S2666/HH](#)** Fairways Satwell Close Satwell RG9 4QT
Replacement of existing shed to create workshop and garden store. **End Consultation Period 24th September 2025.** Target Decision Date 21st October 2025
 - [P25/S2527/S73](#)** Badgemore Park Golf Club Badgemore RG9 4NR
Variation of Conditions 2 (Approved Plans) 4 (Tree Protection) 5 (Landscaping), 10 (Parking & Manoeuvring Areas Retained) planning application **[P21/S4715/FUL](#)** (approval March/April 2025). End Consultation Period 13th September 2025. **Target Decision Date 2nd October 2025**
 - [P25/S2027/DIS](#)** New Farm Badgemore RG9 4NX
Discharge of condition(s) 3 (Photographic Schedule of Materials) on planning application ref: **[P22/S3760/HH](#)** and **[P22/S3762/LB](#)** and 4 (Biodiversity Enhancements). Works to New Farm (Grade II Listed. Target Decision Date 28th August 2025. **No decision Issued**
 - a) Applications awaiting decisions**
 - single **[P25/S1369/HH](#)** Church Cottage Rotherfield Greys RG9 4PL

Erection of storey rear extension and front porch, garage conversion and window / internal reconfiguration. Target Decision Date 15th July 2025. **No decision Issued**

P25/S0965/FUL 1-2 Arrowfield Cottages Rotherfield Greys RG9 4QB

Demolition of existing garages and erection of an infill replacement dwelling upon the existing garage site between No.1 and No.2 Arrowfield Cottages. End Consultation Period 14th July 2025. and additional correspondence submitted 27th July 2025. No decision Issued. **Councillors to send comments to Clerk for forwarding to SODC.**

P24/S3952/FUL Highlands Park Highlands Lane Henley-on-Thames

Full planning application for a LEAP (Local Equipped Area of Play), car parking provision and toilets/storage building associated with use of the sports pitches, landscaping and associated infrastructure/engineering works. End Consultation Period 28th April 2025. No PC objections. **No decision Issued**

P25/S0209/FUL Highlands Park Highlands Lane Henley-on-Thames

Hybrid planning application consisting of: 1) A full planning application for residential and mixed use development comprising of 131 residential units(use class C3), community centre(use class F2) and flexible employment uses, landscaping, public open space, car parking, site access via Greys Road and Highlands Lane and all associated infrastructure/engineering works; and 2) Outline planning application (with all matters reserved) comprising land for a parks depot(use class sui generis), the relocation of the Chiltern Centre(use class C2), and land for up to 20 community land trust residential units. Target Decision 25th April 2025. **No decision Issued. Amended plans 4 June** – PC to comment re increase of traffic through village. Section 106 Agreement requested.

c) Decisions Made

P25/S1721/HH 5 The Walled Garden Badgemore RG9 4FL

Extension to existing double bay garage to provide home office and storage space. End Consultation Period 21st July 2025. No objections. **Planning Permission granted 15th August 2025.**

P25/S1569/HH 2 Park Cottages Broadplat Henley-on-Thames RG9 4PA

Demolition of existing garage outbuilding, used as a workshop with storage, and construction of a new outbuilding to provide an artists studio. End Consultation Period 25th July 2025. PC to comment re: ancillary use. **Planning Permission on 5th August 2025.**

P25/S0706/FUL Cross Lane Farm Dog Lane near Rotherfield Greys RG9 4QA

Proposed jam processing building, office building, access, parking and landscaping. Extension requested for comment by PC. PC objection sent 13 May 2025. Target Decision 9th June 2025. **Withdrawn prior to determination on 21st July 2025.**

2025/09/13. FINANCE

- a) **Income, Payments and Balances** – signed as a true record by Chair.
- b) **Accounts v Budget.** On track. Extra funding for planting and work at War Memorial will be offset by reduced need for grass-cutting due to very dry summer.
- c) **Financial Risk Assessment.** Sent to Councilors for review.
- d) **Records Retention Policy.** Sent to Councilors for review.
- e) **Grants Policy.** Sent to Councilors for review.

2025/09/14. ANY OTHER BUSINESS 2025/26 Auditor – agreed to engage Theresa Goss again.

2025/09/15. Clerk salary. Agreed Local Government Pay Increase to be backdated to 1st April 2025.

THE MEETING CLOSED AT 8.15pm

Next Meeting 10th November 2025