

Rotherfield Greys – Parish Council Meeting Minutes

7.30pm, Monday 12th May 2025

PRESENT:

Cllr Nick Digby (Chair, ND), Cllr John Hill (JH), Cllr Richard Ovey (RO), Cllr Nicola Whittle (NW), Annette Young (Clerk, AY), Members of the public–4,

All Councillors were re-elected to office.

2025/05/01. APOLOGIES FOR ABSENCE: Cllr Susan Hems (Vice Chair, SH)

2025/05/02. MEMBERS DECLARATIONS OF PERSONAL & PREJUDICIAL INTERESTS: None

2025/05/03. CONFIRMATION OF THE MINUTES FROM 10 March 2025. The minutes were agreed as accurate and signed.

2025/05/04. MATTERS ARISING FROM PREVIOUS MINUTES:

a) Benches. The bench decided on has the opportunity to include engraving. All agreed to commemorate the recent VE DAY 80 8 May 2025. AY to suggest wording for Councillors to agree and place order.

b) Shepperd's Green phone box. Phone box is now fixed and electricians are live. AY to order light.

c) Roads. The tree was pollarded to 4m in April. Discussion regarding the ongoing danger at the Broadplat junction. AY to investigate warning signs.

d) Roadside Memorial. The family did remove memorabilia from the crash site but more has appeared. This will be removed following the anniversary on 21st May.

2025/05/05. OXFORDSHIRE COUNTY COUNCIL REPORT. Following the OCC elections on 1st May, Rotherfield Greys is now part of the Henley North Division and Stefan Gawrysiak is our representative.

2025/05/06. SOUTH OXFORDSHIRE DISTRICT COUNCIL REPORT. Latest report [here](#):

2025/05/07. CHAIRS REPORT. Covered in Annual Report [here](#).

2025/05/08. ROADS. Covered in 2025/05/04 d) above and 2025/05/09 below.

2025/05/09. CORRESPONDENCE: Email received from Mr and Mrs Stride requesting additional signage at the Broadplat Lane junction and repair of the green triangle being used for car parking, following the fatal accident in 2024. AY to add details to email being sent to Highways regarding road issues.

2025/05/10. FOOTPATHS: Covered in annual report. [here](#).

2025/05/11. PUBLIC PARTICIPATION: No questions

2025/05/12. PLANNING/ENFORCEMENT

a) New applications

[P25/S1369/HH](#) Church Cottage Rotherfield Greys RG9 4PL

Erection of single storey rear extension and front porch, garage conversion and window / internal reconfiguration. **End Consultation Period 22nd May 2025. PC to object as windows will not be in-keeping with the area.**

[P25/S0706/FUL](#) Cross Lane Farm Dog Lane near Rotherfield Greys RG9 4QA

Proposed jam processing building, office building, access, parking and landscaping. Extension requested for comment by PC. **PC objection sent 13 May 2025.**

b) Applications awaiting decisions

P24/S3952/FUL Highlands Park Highlands Lane Henley-on-Thames

Full planning application for a LEAP (Local Equipped Area of Play), car parking provision and toilets/storage building associated with use of the sports pitches, landscaping and associated infrastructure/engineering works. End Consultation Period 28th April 2025. No PC objections. **No decision Issued**

P25/S0209/FUL Highlands Park Highlands Lane Henley-on-Thames

Hybrid planning application consisting of: 1) A full planning application for residential and mixed use development comprising of 131 residential units (use class C3), community centre (use class F2) and flexible employment uses, landscaping, public open space, car parking, site access via Greys Road and Highlands Lane and all associated infrastructure/engineering works; and 2) Outline planning application (with all matters reserved) comprising land for a parks depot (use class sui generis), the relocation of the Chiltern Centre (use class C2), and land for up to 20 community land trust residential units. Target Decision 25th April 2025. **No decision Issued**

P24/S1450/O The Lamb Satwell RG9 4QZ

Demolition of part of former pub and erection of a new dwelling and garage.

Date Received 1 May 2024, Registration Date 1 May 2024, Consultation Period

10 May 2024 - 1 June 2024, Target Decision Date 26 June 2024. Objection submitted 18 May. (layout changed to a reserved matter and additional heritage assessment received 17 September 2024 and amended biodiversity information received 13 December 2024). **No decision issued.**

P23/S0582/FUL Satwell House Satwell RG9 4RB

Landscaping works including the creation of a new access, the creation of a lake and substantial tree planting (amended plans and additional information received 27 September 2023 and 07 November 2023 and 02 January 2024). **Planning Permission refused 7 June 2024. Appeal lodged 29 January 2025.**

P24/S0704/HH

Greys Lodge Road From Henley To Greys Green Rotherfield Greys RG9 4PJ. Erection of garden outbuilding with recreational facilities. Construction of ramped pathway terrace using permeable finishes. Installation of Cess Pit. Objection submitted by PC. **Refusal of Planning Permission on 28 May 2024. Appeal lodged on 11 September 2024**

c) Decisions Made

P24/S3471/HH Robinsgrove Cottage Satwell Close Satwell RG9 4QT

Demolition of existing structures and erection of single storey ancillary outbuilding.

No Parish Council Objections. **Planning Permission granted 11th March 2025**

P24/S4095/HH 1 Arrowfield Cottages Rotherfield Greys RG9 4QB

Two storey extension and external alterations to existing openings.

Planning Permission granted 25th April 2025

P25/S0819/HH Greys House Rotherfield Greys RG9 4QD

Extension and conversion of detached garage to create habitable room in loft space and additional car parking space. **Permission granted 9 May 2025. Concern about use of land. AY to contact Planning Officer to advise.**

2025/05/13. FINANCE

a) **Payments agreed and made** – Clerk Salary Mar, Apr, HMRC, A Angell maintenance, Charity donations RDA, SCAS, RBL, OALC Membership d

b) **Income** – Precept received

c) **Insurance.** Reviewed AY to check and confirm assets be included.

d) Balances – As at 9th March 2025	Community	Business Premium
	£779.86	£30053.81

PAYMENTS

A Young salary - Mar	274.75
HMRC - Feb	35.00

Transfer		1000.00
OALC Annual membership	216.00	
RBL Donation	100.00	
Wyfold RDA Donation	150.00	
SCAS Donation	150.00	
A Angell - maintenance	200.00	
HMRC - Mar	35.00	
A Young salary - Apr	264.15	
HMRC - Apr	45.60	
INCOME		
Precept		4396.50
Transfer	1000.00	
BAL 12th May 2025	£309.36	£33450.31

- e) **Year end Accounts** reviewed and agreed. RO proposed and NW seconded.
Balance at year end Community A/C £1137.29 Business Premium A/C £28920.63 Chair signed.
- f) AGAR Forms. reviewed and agreed Section 1. RO proposed and NW seconded. Chair signed.
- g) AGAR Forms. reviewed and agreed Section 2. NW proposed and RO seconded. Chair signed.
- h) Standing Orders. Updates reviewed and approved.
- i) Code of Conduct reviewed and approved.
- j) Financial Regulations reviewed and approved.
- k) Financial Risk Assessment to be reviewed at next meeting.
- l) Asset Risk Assessment – carried out 9th May 2025. All ok

2025/05/14. ANY OTHER BUSINESS - Nothing to report.

THE MEETING CLOSED AT 21.05
Next Meeting 7th July 2025