

# Rotherfield Greys – Parish Council Meeting Minutes

## 7.30pm, Monday 7th July 2025

### PRESENT:

Cllr Nick Digby (Chair, ND), Cllr Susan Hems (Vice Chair, SH), Cllr John Hill (JH), Cllr Nicola Whittle (NW), Cllr Stefan Gawrysiak (OCC SG), Annette Young (Clerk, AY), Members of the public–3

**2025/07/01. APOLOGIES FOR ABSENCE:** Jo Robb (SODC)

**2025/07/02. MEMBERS DECLARATIONS OF PERSONAL & PREJUDICIAL INTERESTS:** None

**2025/07/03. CONFIRMATION OF THE MINUTES FROM 12<sup>th</sup> May 2025.** The minutes were agreed as accurate Proposed by NW, seconded by SH and signed by the Chair.

**2025/07/04. MATTERS ARISING FROM PREVIOUS MINUTES:**

- a) Benches.** The new bench is currently outside the village hall and will be secured to a base on the edge of the cricket field. The smaller bench will then be returned to the village hall position. Many thanks to Alex Angell (AA) for refurbishing all the benches.
- b) Phone boxes.** Shepherd's Green Light has arrived. An electrician is needed to install. AA will ask the company that carry out work on the village hall. Church The glazed door is off it's hinges (possibly vandals) and needs to be re-hung as the wooden frame is rotten. The glass is intact. NW has sent replacement details and all Councillors agreed to pay to have the door repaired and rehung (approx cost £280+VAT). AY to check if this can be claimed on insurance.
- c) Roadside Memorial.** Memorabilia has now been removed.

**2025/07/05. OXFORDSHIRE COUNTY COUNCIL REPORT.** ND welcomed SG to his first meeting as the Parish's representative on OCC. SG explained that following boundary changes, Rotherfield Greys is now part of the Henley Division and aims to attend each parish council meeting in future. So far, SG has cycled all Henley routes to identify road and pavement issues. He plans to do the same in the parish. A project which the parish will benefit from, is the campaign to ban HGVs using Henley and a surrounding 5-mile radius. ANPR studies have shown that 200 HGVs daily use Henley as a through route. A further 200 per day are delivering/returning to sites within a 5 mile radius of the town. SG asked for a "shopping/wish list" to be sent where SG may be able to help. Councillors to send details to AY to send on. SG also asked that his gmail address be used for correspondence, [stefan.gawry@gmail.com](mailto:stefan.gawry@gmail.com)  
SG explained that as a result of the private ambulance service based at Greys Green Business Centre being closed, there is now an ambulance based at Townlands Hospital when possible. He also continues to be involved in the Townlands Hospital Steering Group.

There was also mention of local government reorganisation. SG explained the options:

1. A single unitary council to cover all Oxfordshire boundaries.
2. Two unitary councils: South Oxon, Vale of White Horse and West Berkshire could merge into one (Ridgeway). The second unitary including the current districts of West Oxfordshire and Cherwell along with Oxford City
3. Three unitary councils. Oxford City with expanded boundaries from the current city council. A second including the current districts on Vale of White Horse and South Oxfordshire along with West Berkshire. A third including the current districts of West Oxfordshire and Cherwell.

**2025/07/06. SOUTH OXFORDSHIRE DISTRICT COUNCIL REPORT.** Latest report covers the boundary changes in detail and there is currently a survey, which is still open for comments. Link and more information here: <https://twocouncils.org/home> Full SODC report [here](#):

**2025/07/07. CHAIRS REPORT.** Nothing new to add.

**2025/07/08. ROADS.** Concerns about the Broadplat junction to be included in the list for SG.

**2025/07/09. CORRESPONDENCE.** Email from AA re: tidying up of the area around the War Memorial and images of current/proposed site. All councillors agreed to the area being tidied and to be more

uniform. JH raised a concern about visibility when exiting Greys Road. A site visit to be arranged before work starts. Parish Council will also purchase a mower, which AA will maintain and store. AA to send details and costs to AY.

Email received from NW asking to display posters advertising the village fete on Sunday 7<sup>th</sup> September. All agreed. NW also mentioned that more volunteers are needed. Contact Nicola [randnwhittle@googlemail.com](mailto:randnwhittle@googlemail.com) or Susan 07747 606259.

**2025/07/10. FOOTPATHS:** Nothing new to report.

**2025/07/11. PUBLIC PARTICIPATION:** No further comments.

**2025/05/12. PLANNING/ENFORCEMENT**

**a) New applications**

**P25/S1569/HH** 2 Park Cottages Broadplat Henley-on-Thames RG9 4PA  
Demolition of existing garage outbuilding, used as a workshop with storage, and construction of a new outbuilding to provide an artists studio. **End Consultation Period 25th July 2025.** PC to comment re: ancillary use.

**P25/S1721/HH** 5 The Walled Garden Badgemore RG9 4FL  
Extension to existing double bay garage to provide home office and storage space. **End Consultation Period 21st July 2025.** No objections.

**P25/S0965/FUL** 1-2 Arrowfield Cottages Rotherfield Greys RG9 4QB  
Demolition of existing garages and erection of an infill replacement dwelling upon the existing garage site between No.1 and No.2 Arrowfield Cottages. **End Consultation Period 14th July 2025.** PC to comment re: infill development.

**P25/S0706/FUL** Cross Lane Farm Dog Lane near Rotherfield Greys RG9 4QA  
Proposed jam processing building, office building, access, parking and landscaping. Extension requested for comment by PC. **PC objection sent 13 May 2025. Target Decision Date 9th June 2025. No decision Issued**

**b) Applications awaiting decisions**

**P25/S1369/HH** Church Cottage Rotherfield Greys RG9 4PL  
Erection of single storey rear extension and front porch, garage conversion and window / internal reconfiguration. **Target Decision Date 15th July 2025**

**P25/S0706/FUL** Cross Lane Farm Dog Lane near Rotherfield Greys RG9 4QA  
Proposed jam processing building, office building, access, parking and landscaping. Extension requested for comment by PC. **PC objection sent 13 May 2025. Target Decision 9th June 2025. No decision Issued**

**P24/S3952/FUL** Highlands Park Highlands Lane Henley-on-Thames  
Full planning application for a LEAP (Local Equipped Area of Play), car parking provision and toilets/storage building associated with use of the sports pitches, landscaping and associated infrastructure/engineering works. End Consultation Period 28th April 2025. No PC objections. **No decision Issued**

**P25/S0209/FUL** Highlands Park Highlands Lane Henley-on-Thames  
Hybrid planning application consisting of: 1) A full planning application for residential and mixed use development comprising of 131 residential units (use class C3), community centre (use class F2) and flexible employment uses, landscaping, public open space, car parking, site access via Greys Road and Highlands Lane and all associated infrastructure/engineering works; and 2) Outline planning application (with all matters reserved) comprising land for a parks depot (use class sui generis), the relocation of the Chiltern Centre (use class C2), and land for up to 20 community land trust residential units. Target Decision 25th April 2025. **No decision Issued. Amended plans 4 June** – PC to comment re increase of traffic through village.

## c) Decisions Made

[5/S1459/HH](#) 2 Cowfields Cottages Rotherfield Greys RG9 4PU  
P2 Erection of a single storey side extension. **Planning Permission on 30th June 2025**

[P24/S1450/O](#) The Lamb Satwell RG9 4QZ  
Demolition of part of former pub and erection of a new dwelling and garage.  
Date Received 1 May 2024, Registration Date 1 May 2024, Consultation Period 10 May 2024 - 1 June 2024,  
Target Decision Date 26 June 2024. Objection submitted 18 May. (layout changed to a reserved matter  
and additional heritage assessment received 17 September 2024 and amended biodiversity information  
received 13 December 2024). **Outline Planning Permission 13th June 2025.**

[P23/S0582/FUL](#) Satwell House Satwell RG9 4RB  
Landscaping works including the creation of a new access, the creation of a lake and substantial tree  
planting (amended plans and additional information received 27 September 2023 and 07 November 2023  
and 02 January 2024). Planning Permission refused 7 June 2024. Appeal lodged 29 January 2025. **Appeal  
Dismissed 29 May 2025**

[P24/S0704/HH](#) Greys Lodge Road From Henley To Greys Green Rotherfield Greys RG9 4PJ. Erection of  
garden outbuilding with recreational facilities. Construction of ramped pathway terrace using permeable  
finishes. Installation of Cess Pit. Objection submitted by PC. **Refusal of Planning Permission on 28 May  
2024. Appeal lodged on 11 September 2024. Appeal Dismissed on 21 May 2025**

[P25/S0819/HH](#) Greys House Rotherfield Greys RG9 4QD  
Extension and conversion of detached garage to create habitable room in loft space and additional car  
parking space. **Permission granted 9 May 2025.** Concern about use of land. AY to contact Planning Officer  
to advise. More information and photos requested. Councillors to send to AY for forwarding.

### 2025/07/13. FINANCE

- a) and b) **Income and Payments agreed and made** – Details attached.
- c) **Insurance.** Asset list updated – no change in premium.
- |    |                                                  |                  |                         |
|----|--------------------------------------------------|------------------|-------------------------|
| d) | <b>Balances – As at 7<sup>th</sup> July 2025</b> | <b>Community</b> | <b>Business Premium</b> |
|    |                                                  | £809.22          | £30556.83               |
- e) **Budget vs Income/Payments are on track.**
- f) **Financial Risk Assessment.** NW to prepare with AY for review at next meeting.

2025/07/14. **ANY OTHER BUSINESS** - Nothing to report.

THE MEETING CLOSED AT 20.45  
Next Meeting 8<sup>th</sup> September 2025