

Rotherfield Greys – Parish Council Meeting Minutes

7.30pm, Monday 25th November 2024

PRESENT:

Cllr Nick Digby (Chair, ND), Cllr Susan Hems (Vice Chair, SH), Cllr John Hill (Cllr, JH), Cllr Richard Ovey (Cllr, RO), Nicola Whittle (Cllr, NW), Annette Young (clerk, AY), Members of the public–4, David Bartholomew (OCC Cllr, DB) (part of meeting), Jo Robb (SODC Cllr, JR)

2024/11/1. APOLOGIES FOR ABSENCE: Gillian Franklin (Chiltern Soc), Alex Angell (Parishioner)

2024/11/2. MEMBERS DECLARATIONS OF PERSONAL & PREJUDICIAL INTERESTS: None

2024/11/3. CONFIRMATION OF THE MINUTES FROM 9th September 2024

The minutes were agreed as accurate and signed by the Chair.

2024/11/4. PUBLIC PARTICIPATION

2024/11/5. MATTERS ARISING FROM PREVIOUS MINUTES:

a) **War memorial names.** The additional names have now been added to the memorial and will be added to the Imperial War Museum Register (link here:

<https://www.iwm.org.uk/memorials/item/memorial/31622> .

The full list is:

Allen, Fred
Atkins, William Anthony George
Hodson, Herbert Blake
Lloyd, Rodney Warner Bartholomew
Nunn, Charles
Shurvell, Herbert G
Symonds, Cyril
Weston, Frank
Willis, Joseph E

Names added:

WWI - Geoffrey Makins
Hugh Makins
Daniel Ansone Robertson
Albert George Sydney Smith
John Brind
Edward Tipping
Hedley John A'Bear
Harold Bennett
Reginald Budd Sumner
William John Rowlings
Arthur Duncombe Shafto
WWII Geoffrey Ernest Makins
Philip Evert McIlvain Mellor

b) **Golf Course.** No further details.

- c) **Risk Assessment.** Alex Angell has now completed 3 benches, one more to finish.
- d) **Shepperd's Green phone box.** Nicola Whittle has glass for Alex to fix. Agreed that Parish Council will pay for electrician to fix the light.
- e) **Roads – Highways Meeting.** No further update.
- f) **Memorial Bench** - All Councillors agreed that the memorial requested by Majlinda Morina for her son should be a small (15" high x 12" x 2") dark grey granite headstone, with an oval shaped top. Lettering to be carved and no photograph is permitted. A further condition of the memorial is that all other memorabilia, including flags, lights, etc be removed from the site once the memorial is in situ. Clerk to write to Majlinda Morina.
- g) **OCC Bus Capture.** Task completed and submitted to OCC.
- h) **FOI Request.** No further information.

2024/11/6. OXFORDSHIRE COUNTY COUNCIL REPORT:

David Bartholomew highlighted information in his November report. This included the Residents' Satisfaction Survey Results, showing disappointment in rural areas. Full report [here](#).

Local news: DB explained that OCC County Division boundaries are changing and from May 2025 Rotherfield Greys will be impacted. More details here:

<https://lgbce.maps.arcgis.com/apps/instant/basic/index.html?appid=f9f15d312d06428ca154050fdc51a76e>



204/11/7. SOUTH OXFORDSHIRE DISTRICT COUNCIL REPORT:

JR presented the latest report and included details of the draft Joint Local Plan and Grants available for Community Funding. There are still funds available in the SODC Councillor Grant Scheme. More information here:

<https://rotherfieldgreysparishcouncil.gov.uk/news/sodc-november-2024-newsletter>

2024/11/8. CHAIRS REPORT. Nothing extra to report.

2024/11/9. CORRESPONDENCE

Church Donation. All Councillors agreed to make a donation of £850, as requested for churchyard upkeep.

2024/11/10. FOOTPATH REPORT

GF sent a report with recent findings. Full report [here](#):

The permissive footpath running from the village hall to the corner of Rocky Land, although well-used is becoming overgrown with leaning and fallen trees. Chiltern Society have been informed.

2024/11/11. PLANNING/ENFORCEMENT

a) New applications

[P24/S2936/FUL](#) Greys Green Business Centre Greys Green RG9 4QG

Change of use of land for open storage under Class B8 of the Use Classes Order (as amended). (Site area altered to include Unit 26 and remove undeveloped area as shown on revised documents received 12th November 2024). **End consultation period 4th December 2024**

[P24/S3471/HH](#) Robinsgrove Cottage Satwell Close Satwell RG9 4QT

Demolition of existing structures and erection of single storey ancillary outbuilding.

No Parish Council Objections **End consultation period 26th November 2024**

b) Applications awaiting decisions

[P24/S1450/O](#) The Lamb Satwell RG9 4QZ

Demolition of part of former pub and erection of a new dwelling and garage.

Date Received 1st May 2024, Registration Date 1st May 2024, Start Consultation Period 10th May 2024, End Consultation Period 1st June 2024, Target Decision Date 26th June 2024, Objection submitted 18th May. **No decision issued**

[P24/S0368/HH](#) Greys House Rotherfield Greys RG9 4QD

Removal of two chimney stacks. Erection of rear part single storey extension with flat roof and roof glazing. Erection of rear two storey extensions with pitched roof featuring dormers and new chimney flues. Loft conversion with rear dormers & roof windows to front and rear roof slopes.

New rooflight to existing flat roof serving single storey flank addition. Conversion of integral garage into habitable room with door replaced by window. Amended plans submitted 23rd April 2024. Target decision date 15th May 2024. **No decision issued.**

[P24/S3563/DIS](#) Discharge of condition 6 (Integrated Biodiversity Enhancements (prior to slab level) on application P24/S0368/HH (Removal of two chimney stacks. Erection of single storey rear extension with flat roof and roof glazing. Erection of part first floor, part two storey rear extensions with pitched roof featuring dormers and new chimney flues. New rooflight to existing flat roof serving single storey flank addition. Conversion of integral garage into habitable room with door replaced by window.) **This application is not subject to public consultation. Target decision date 1st January 2025**

c) Decisions Made

[P24/S3017/LDP](#) Little Place Satwell Close Satwell RG9 4QT

Installation of an air source heat pump along the northeast facing wall which is the external garage wall. **Certificate of Lawful Use or Development on 1st November 2024**

[P24/S2009/HH](#) 2 Cowfields Cottages Rotherfield Greys RG9 4PU

Erection of a single storey side extension, plus alterations to the existing house and conversion of

the garage upper floor to a home office. **Planning Permission on 8th August 2024**

2024/11/12. FINANCE

- a) **Payments agreed and made** – Clerk Salary Sep, Oct, HMRC, AF Jones Stonemason bench payment, A Angell Maintenance
- b) **Income** – None
- c) **Balances** – As at 9th Sep Community **£2301.65**, Business Premium **£33825.09**

PAYMENTS

AF Jones stonemason	1774.20	
A Young salary - Sep	211.86	
HMRC	25.80	
Local Authority TE-Parish Online	258.00	
A Young salary- Oct	212.06	
HMRC	25.60	
A Angell – benches	300.00	
INCOME		
Transfer from Bus A/C	3000.00	3000.00
BAL 25 Nov 2024	2494.13	£30825.09

- d) **25-26 Budget.** Details will be sent to Councillors for discussion at the January Meeting
- e) **Clerk’s salary.** Councillors agreed to the recommended NALC Local Government Services Pay Agreement and salary to be back-dated to 1st April 2024. Councillors also agreed to increasing Clerk’s hours from 3.5 to 4 hours per week, to include maintenance of the Parish website.

2024/11/13. ANY OTHER BUSINESS

- a) **Precept 25-26.** Councillors agreed to increase Precept by recommended 0.7% for the year 2025-26
- b) **New website – Councillors** all have .gov email addresses and the website is now being regularly updated by clerk.
- c) **Bank details** – Nicola Whittle being added to the Parish Bank Account
- d) **2025 Meeting dates** – Dates for next year’s meetings will be:
13 January, 10 March, 12 May (Annual Meetings), 7 July, 8 September, 10 November

THE MEETING CLOSED AT 8.55pm

Next Meeting 13 January 2025