

DRAFT Rotherfield Greys – Parish Council Meeting Minutes

7.30pm, Monday 9th September 2024

PRESENT:

Cllr Nick Digby (Chair, ND), Cllr Susan Hems (Vice Chair, SH), Cllr John Hill (Cllr, JH), Cllr Richard Ovey (Cllr, RO), Annette Young (clerk, AY), Members of the public – 6, David Bartholomew (OCC, Cllr, DW) (part of meeting)

2024/9/1. APOLOGIES FOR ABSENCE: Jo Robb, SODC

2024/9/2. MEMBERS DECLARATIONS OF PERSONAL & PREJUDICIAL INTERESTS: None

2024/9/3. CONFIRMATION OF THE MINUTES FROM 8th July 2024

The minutes were agreed as accurate and signed by the Chair.

The order of the Agenda was changed to allow Councillor Bartholomew to leave for his next meeting.

2024/9/7. OXFORDSHIRE COUNTY COUNCIL REPORT: David Bartholomew gave his latest report outlining that main points are focused on Oxford city. Full report is available on the parish website here:

<https://rotherfieldgreysparishcouncil.gov.uk/news/occ-newsletter-september-2024>

2024/9/4 Election of new Parish Councillor: There were two applicants, one withdrew and Nicola Whittle was co-opted as Parish Councillor with immediate effect.

2024/9/5. PUBLIC PARTICIPATION

A member of the public asked about the grass at Sheppherds Green that has not been cut. It had been agreed to allow half of the green to remain wild. However, it should be cut at the end of the season. Clerk to follow up with SODC.

2024/9/6. MATTERS ARISING FROM PREVIOUS MINUTES:

- a) **War memorial names.** deposit has been paid and work will be starting very soon. Work is expected to be completed by the end of September.
- b) **20mph application.** The two areas identified for 20mph zones are now in operation and early feedback is that the majority of vehicles are travelling noticeably slower.
- c) **Golf Course.** The golf course has been sold but no further updates.
- d) **Risk Assessment.** Alex Angell is cleaning/fixing one bench at a time and the work is ongoing. One bench needs to be replaced and will be budgeted for next financial year.
- e) **Shepperd's Green parking.** SODC have acknowledged the bye-law but no further updates.
- f) **Defibrillator training.** Confirmed for 18th September, starting at 7pm in the village hall. All residents are welcome to attend. Please register to reserve a place with clerk@rotherfieldgreysparishcouncil.gov.uk.
- g) **Roads.** A meeting with the OCC Highways Engagement Team was held with Parish Council representatives on 17th July when issues raised on fixmystreet and other areas of

concern were addressed. NW will go through the report and any further issues will be communicated to Councillor David Bartholomew via the Clerk. The advice is still to report any issues on [fixmystreet](#)

204/9/8. SOUTH OXFORDSHIRE DISTRICT COUNCIL REPORT: Jo Robb was unable to attend, but wanted to pass on my huge congratulations to Tom Digby on his gold medal at the Paris Olympics. Jo also wanted to mention that she has heard nothing more on the golf course site at this stage. Jo did forward emails from the planning officers who have been very reassuring that this site, being in the Chilterns National Landscape and not being designated for housing in our Local Plan or Joint Local Plan, would be EXTREMELY unlikely to ever be approved for development outside that relating to its designation as a golf course.

Jo also forwarded the contact details of the footpaths officer to the residents who are now liaising in order to have some of the historical unofficial rights of way formally recognised. Full report is available on the website here:

<https://rotherfieldgreysparishcouncil.gov.uk/news/sodc-september-2024-newsletter>

2024/9/9. CHAIRS REPORT

FOI Request ND has responded to a FOI request from Andrew Bailey regarding planning application for Astbury, Shepherds Green.

2024/9/10. CORRESPONDENCE

OCC Bus Stop Data Capture. OCC are carrying out an audit of bus stops/shelters in the county and the clerk is working on supplying the information.

Memorial Bench, Plaque and tree removal. A request to place a memorial, has been received from the family of the man who died recently in a vehicle accident, near to the Broadplat Junction close to Greys Court. Following discussion, it was agreed that the area of the road is too dangerous for a bench to be installed on the verge. However, it was suggested that a small tree (in-keeping with the area) and memorial plaque could be added. Clerk will liaise direct with the family. Clerk will also contact OCC regarding the overhanging tree.

Shepherds Green phone box – broken pane and lighting. An offer has been received from the Lamb family to fix these issues. It was agreed that Alex Angell will replace the glass and assess the problem with the lighting, at the Parish Council's expense.

2024/9/11. FOOTPATH REPORT

No formal report this month but representatives from the Chiltern Society have identified an area of footpath along from the village hall that they are planning to clear for safety reasons.

2024/9/12. PLANNING/ENFORCEMENT

a) New applications

No new applications.

b) Applications awaiting decisions

[P24/S1450/O](#) The Lamb Satwell RG9 4QZ

Demolition of part of former pub and erection of a new dwelling and garage.

Date Received 1st May 2024, Registration Date 1st May 2024, Start Consultation Period 10th May 2024, End Consultation Period 1st June 2024, Target Decision Date 26th June 2024, Objection submitted 18th May. **No decision issued**

P24/S0368/HH Greys House Rotherfield Greys RG9 4QD

Removal of two chimney stacks. Erection of rear part single storey extension with flat roof and roof glazing. Erection of rear two storey extensions with pitched roof featuring dormers and new chimney flues. Loft conversion with rear dormers & roof windows to front an rear roof slopes. New rooflight to existing flat roof serving single storey flank addition. Conversion of integral garage into habitable room with door replaced by window. Amended plans submitted 23rd April 2024. **Target decision date 15th May 2024. No decision issued.**

c) Decisions Made

P24/S2009/HH 2 Cowfields Cottages Rotherfield Greys RG9 4PU

Erection of a single storey side extension, plus alterations to the existing house and conversion of the garage upper floor to a home office. No objection from RGPC. Target Decision Date: 19th August 2024. **Planning granted 8th August 2024**

P24/S1672/HH Robinsgrove Satwell Close Satwell RG9 4QT

New garage with accommodation, design to replace a garage which has previously been granted planning permission reference P21/S2381/HH. These proposals reduce the garage in size. No objection from RGPC. **Planning granted 19th July 2024**

2024/9/13. FINANCE

- a) **Payments agreed and made** – Clerk Salary Jun, Jul, Aug, HMRC, AF Jones Stonemason deposit, AY Office exps, A Angell Bench materials, A Angell grass cutting, etc
- b) **Income – Precept and Interest – paid into Business Premium Account**
- c) **Balances** – As at 8th July Community £5,218.79, Business Premium £29,350.33

A Young salary	212.06	SODC Precept	4365.00
HMRC	25.60	Interest	109.76
AF Jones deposit	1774.20		
A Young salary	211.86		
HMRC	25.80		
A Young Office Exps	153.71		
A Angell Bench Exps	76.25		
A Angell Gardening	200.00		
A Young salary	212.06		
HMRC	25.60		
BAL 9 Sep 2024	£2301.65		£33825.09

- d) **NALC Financial Regulations.** Final document sent in advance to Councillors and was approved and signed off at the meeting.
- e) **2024/25 Internal Auditor appt.** It was agreed to use Theresa Goss again to auditor the next set of reports for the financial year 2024/25.

2024/9/14. ANY OTHER BUSINESS

- a) **New website.** AY reported that the new Parish Council website is now live. There are still more files to be added and is being updated regularly.
- c) **OALC Increase.** AY reported that the OALC will be increasing their subscription fees by 7% for the fy 24/25. This is a valuable source of information and reference for PC matters and it was agreed to include the increased rate when preparing the budget for next year.
- d) **Olympic Success.** It was noted that a village resident, Tom Digby, was a member of the gold-winning Rowing 8s team at the Paris 2024 Olympics. It was suggested that the post box could be painted gold, in-keeping with those in other areas that recognise Olympic winners. AY to investigate.

THE MEETING CLOSED AT 8.40pm

Next Meeting 14th November