

Rotherfield Greys – Parish Council Meeting Minutes

7.30pm, Monday 10th November 2025

PRESENT:

Cllr Nick Digby (Chair, ND), Cllr Susan Hems (Vice Chair, SH), Cllr John Hill (JH), Cllr Nicola Whittle (NW), Cllr Richard Ovey (RO), Annette Young (Clerk, AY), Members of the public–3

2025/11/01. APOLOGIES FOR ABSENCE: Cllr Stefan Gawrysiak (OCC SG), Cllr Jo Robb (SODC JR)

2025/11/02. MEMBERS DECLARATIONS OF PERSONAL & PREJUDICIAL INTERESTS: None

2025/11/03. CONFIRMATION OF THE MINUTES FROM 8th September 2025.

The minutes were agreed as accurate and signed by the Chair.

2025/11/04. MATTERS ARISING FROM PREVIOUS MINUTES:

a) Benches. Completed.

b) Phone boxes. Completed insurance approved.

c) Roadside Memorial. Marker has now been placed. Completed. Excess memorabilia should be reported.

2025/11/05. OXFORDSHIRE COUNTY COUNCIL REPORT. SG was unable to attend the meeting

Highlights from the November Update include:

Road improvements. Unfortunately, it is deemed that the distance from Highlands Park to the village is too great and the amount of traffic exiting left towards Rotherfield is too small to warrant funding from the site.

Drainage – awaiting report.

Local government Reform

Future of **Henley Fire Station.**

Full report [here](#)

2025/11/06. SOUTH OXFORDSHIRE DISTRICT COUNCIL REPORT. JR was unable to attend the meeting. Highlights from the November Update include:

Unfortunately, **Matt Gulliford** – Tree Officer has passed away. Many will remember him fondly as a true champion for trees in our district. Condolences go to Matt's family and friends.

Local Government Reorganisation

Joint Local Plan update

Homeless Prevention

Housing Allocations – How to Get on the Social Housing Register

Winter in South Oxfordshire

Progress towards Net Zero

Missed Bin Collections and Fly Tipping: Please Report!

Equalities Roadshow

Grants and Active Communities

Full SODC report [here:](#)

2025/11/07. CHAIRS REPORT. ND reported that Alex Angell has been working on the refurbishment of the War Memorial and will discuss final details with Alex.

There was a good turnout this year for the Remembrance Day Service. AY to contact Richard Pinches (Henley RBL) with a view to purchasing memorial silhouettes.

2025/11/08. ROADS. Covered in OCC report. ND and AY to look into funding options.

2025/11/09. CORRESPONDENCE.

- Request from St Nicholas Church to help with funding for damage to the Bell Tower which includes scaffolding and unknown amount of repairs needed. Discussion of how Parish Council may be able to help. ND and AY to investigate available grants. An appeal will also be put out to residents.
- Fly tipping in Lambridge Woods. Advice is to report on [fixmystreet](#)
- Phone box Shepherds Green. Alex Angell has looked and reported via email that the door has swelled due to recent wet weather. Once the door has dried out it will need to be sealed and painted. There will be paint left over from painting the phone box in the village, which can be used.
- There was a discussion about trees being felled at the back of the cricket field at Greys Green. The National Trust have not felled these and JR has contacted the team at SODC to ask them to come out and investigate/explore whether some of those trees need TPOs.

2025/11/10. FOOTPATHS: Charlotte Bailey reported that dog mess is often left on footpaths, particularly in the Shepherds Green area. It was suggested that a note be put on the village Whatsapp group.

2025/11/11. PUBLIC PARTICIPATION: Discussion re St Nicholas Church request – covered in CORRESPONDENCE above.

2025/11/12. PLANNING/ENFORCEMENT

a) New applications

[P25/S3233/HH](#) 4 The Malsters Cottages Rotherfield Greys RG9 4QF
Outbuilding for secure storage and office / gym. **End Consultation Period 11th November 2025 – no PC comment**

[P25/S2899/S73](#) 5 The Walled Garden Badgemore RG9 4FL
Variation of condition 2 (approved plans) on application ref. P23/S3875/HH - changes to fenestration Single storey extension to side and rear; dormers and side facing gable to north-facing roof flank. End Consultation Period 31st October 2025. **Decision Date 11th November 2025**

b) Applications awaiting decisions

[P25/S0965/FUL](#) 1-2 Arrowfield Cottages Rotherfield Greys RG9 4QB
Demolition of existing garages and erection of an infill replacement dwelling upon the existing garage site between No.1 and No.2 Arrowfield Cottages. **No decision Issued.**

[P24/S3952/FUL](#) Highlands Park Highlands Lane Henley-on-Thames
Full planning application for a LEAP (Local Equipped Area of Play), car parking provision and toilets/storage building associated with use of the sports pitches, landscaping and associated infrastructure/engineering works. End Consultation Period 28th April 2025. No PC objections. **No decision Issued**

[P25/S0209/FUL](#) Highlands Park Highlands Lane Henley-on-Thames
Hybrid planning application consisting of: 1) A full planning application for residential and mixed use development comprising of 131 residential units (use class C3), community centre (use class F2) and flexible employment uses, landscaping, public open space, car parking, site access via Greys Road and Highlands Lane and all associated infrastructure/engineering works; and 2) Outline planning application (with all matters reserved) comprising land for a parks depot (use class sui generis), the relocation of the Chiltern Centre (use class C2), and land for up to 20 community land trust residential units. Target Decision 25th April 2025. **No decision Issued.**
Amended plans 4 June – PC commented re increase of traffic through village. Section

106 Agreement requested.

c) Decisions Made

P25/S2892/NM 5 The Walled Garden Badgemore RG9 4FL

Non material amendment to application ref. P25/S1721/HH -substitution of ground floor window for double doors. (Extension to existing double bay garage to provide home office and storage space.) **Agreed 14th October 2025.**

P25/S2666/HH Fairways Satwell Close Satwell RG9 4QT

Replacement of existing shed to create workshop and garden store. **Planning Permission on 6th October 2025**

P25/S2527/S73 Badgemore Park Golf Club Badgemore RG9 4NR

Variation of Conditions 2 (Approved Plans) 4 (Tree Protection) 5 (Landscaping), 10 (Parking & Manoeuvring Areas Retained) planning application **P21/S4715/FUL** (approval March/April 2025). End Consultation Period 13th September 2025.

Planning Permission on 2nd October 2025

P25/S2027/DIS New Farm Badgemore RG9 4NX

Discharge of condition(s) 3 (Photographic Schedule of Materials) on planning application ref: P22/S3760/HH and P22/S3762/LB and 4 (Biodiversity Enhancements). Works to New Farm (Grade II Listed. **Fully Discharged on 10th September 2025**

P25/S1369/HH Church Cottage Rotherfield Greys RG9 4PL

Erection of storey rear extension and front porch, garage conversion and window / internal reconfiguration. **Planning Permission on 27th October 2025**

2025/11/13. FINANCE

- a) **Income, Payments and Balances** – signed as a true record by Chair.
- b) **Insurance.** Currently on a 5-year arrangement. To be discussed at next meeting when new quote has been received, following recent claim.
- c) **CIL.** Discussion as to whether CIL money could be used for church repairs. AY to seek clarification.
- d) **PRECEPT.** To be agreed at Budget Meeting in January.
- e) **Draft budget** to be sent to Councillors in advance of January meeting.
- f) **Financial Risk Assessment. The document was reviewed by councillors.**
AY to update with actions.
- g) **Records Retention Policy.** Reviewed and agreed to by Councillors.
- h) **Grants Policy.** Reviewed and agreed to by Councillors.

2025/11/14. ANY OTHER BUSINESS

There will be a Christmas Gathering on Sunday 7th December 12-2pm in the village hall. Everyone is invited and please contact Amanda Gibbon at amandagibbonuk@hotmail.com for more information.

2025/11/15. Next Meeting and 2026 meeting dates

12th January, 9th March, 11th May (Annual Parish and Parish Council Meetings),
13th July, 14th September, 9th November

THE MEETING CLOSED AT 8.20pm . Next Meeting 12th January 2026